

BOARD ORGANIZATIONAL MEETING

The Board of Education recognizes its obligation to hold an annual organizational meeting. The purpose of the organizational meeting shall be to elect officers of the Board and make the proper appointments and designations of other district employees for the proper management of the school district during the school year. The Board shall also perform such annual functions as are designated by law.

The annual organizational meeting of the Board of Education shall be held on a weekday between the first and fourteenth day of July each year to appoint officers of the Board and the district for each school year.

The meeting shall be called to order by the Clerk of the Board, who shall preside until the election of a new President. The order of business to be conducted at the organization meeting shall include the following:

1. The Clerk shall administer the oath of office to new Board members and to new Board and district officers.
2. The Board shall elect a President and Vice- President for the ensuing year. A majority of all members of the Board shall be necessary for a choice.
3. The Board shall appoint and set salaries for:

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| District Clerk | District Treasurer |
| School Attorney | Tax Collector |
| Purchasing Agent | Independent Auditor |
| School Physician | Census Takers |
| Attendance Officer | Others as required |

4. The Board shall bond the District Treasurer and Tax Collector, and all other employees handling district funds.
5. The Board shall designate:
 - a. signatories for the expenditure of school funds,
 - b. depositories for district funds, and
 - c. official district newspapers.
6. The Board shall fix the day and hour for the holding of regular meetings, which shall be at least once each month while school is in session, in the rooms provided for the Board, unless otherwise ordered by the Board.
7. The Board shall conduct general business at this meeting before it adjourns, if it so desires.

Ref: Education Law §§1707; 1804(4); 2130

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