

COMPLAINTS ABOUT CURRICULA OR INSTRUCTIONAL MATERIALS

All requests from Spencer-Van Etten School District parents will be given respectful attention when concerned with children and their curriculum. It shall be the responsibility of the parents to specifically identify topics of concern either present or lacking in the curriculum and to confer with school district administrators.

It shall be the school district's responsibility to inform parents of the legality of any such requests, school district procedures, and parental legal recourse. Efforts will be made to either determine mutually acceptable curricula alternatives or action initiated to correct mutually identified and acknowledged deficiencies. All action will be subject to existing policy and practice of the school district.

Teachers directly involved with the child and/or curriculum will be notified and advised of such requests.

1. All requests referred to Superintendent.
2. Superintendent respond to parents outlining district policy and practice, legalities involved, and referral to building administrator for conference;
3. Teacher (s) notified and advised;
4. Building administrator to confer with parents. Parents (or administrator) will receive copies of materials in question to study and review in preparation for a second conference;
5. The formation of an instructional material review committee. The members of the committee shall be recommended by the Superintendent and appointed by the board. The committee shall make recommendations to the Superintendent concerning the disposition of any complaint;
6. A decision by the Superintendent; and
7. An appeal to the board. The decision of the Board shall be final.

Adoption date: May 1, 1992